

SEATTLE HERITAGE EMERGENCY RESPONSE NETWORK (SHERN)

Minutes

Date: June 6, 2025, 9:30am-11:00am

Location: The Henry with Zoom Option

Attendees: Sarah Frederick (Museum of Flight), Stephanie Mohr (Henry), Jules Irick (Seattle Municipal Archives), Geneva Griswold (Seattle Art Museum), Laura Phillips (Burke), Molly Winslow (Burke), Stephanie Lamson (UW Libraries), Brian Drischell (Providence Archives), Siri Linz (National Nordic Museum), Gary Menges (UW Retired), Kate Leonard (UW Libraries), Claire Kenney (UW Libraries/Museums)

Attendees (Virtual): Danielle Coyle (King County Archives), Micah Merryman (DENSHO), Peter Schmidt (Providence Archives), Steffi Morrison (Wing Luke), Erik Bauer (Diocese of Olympia), Camille Davidson (Catholic Archdiocese of Seattle), Libby Hopfauf (Seattle Municipal Archives/MiPops)

Guests: Percy Tarker (Seattle Municipal Archives volunteer)

AGENDA

- Introductions and welcome
- Updates from the Chair (Jules)
 - Kristopher Strebe is no longer with the Nordic and will remain as the advising Treasurer until the position is filled. A volunteer is needed to fill this role for the remainder of 2025. An outline of responsibilities will be shared following the meeting. Reach out to Jules and Sarah if interested.
 - Two new email addresses have been established – SHERNBoard@gmail.com and SHERNmembership@gmail.com
 - The membership email will have two mailing lists, Voting members and General members
 - Review of voting rules – one vote per organization by the primary member if in attendance. If primary is out, the secondary member can vote.
 - There may be a virtual meeting coming up this summer to vote on the membership revisions in the bylaws. More information will be coming soon.
 - Gauging interest in upcoming trainings – tabletop training for SHERN members OR training for members on how to offer trainings at home organizations
 - Gary has hosted tabletop trainings in the past and will try find materials used
- Treasurer's report (Jules)

- Balances
 - \$6040.89 Checking
 - Two 2025 Dues payments are still outstanding
- Approve April minutes
 - Minutes approved with no changes
- Sub-Committee Updates
 - Tech Committee
 - Met a few weeks ago, discussed web revisions and needs for transition to Google platform. Sean is working on a proposal of changes
 - Libby is working on logo design
 - Still trying to gain access to Google ecosystem with nonprofit status. All materials from Dropbox will eventually move to Google Drive
 - Membership + Recruitment Committee
 - New email – SHERNmembership@gmail.com
 - Continued conversation around membership requirements
 - Supply Committee
 - Have list of needs and would like to schedule a time to meet with the SHERN board to approve purchase list
 - Current list totals around \$5000 (including shipping container)
 - 4-Culture deadline is in July, so likely not enough time to prepare an application for this round.
 - In the past lack of nonprofit status and street address have created challenges for grant applications
 - Past grant application materials will be pulled for review
- Updates from members
 - Gary – Friends of Pike Place Market are resuming summer walking tours
 - Stephanie/Henry – Colling system issues, in need of service to get through the summer, retrofitted system
 - Laura/Burke – Dead HVAC system at offsite storage location, delay on parts is stalling work
 - Geneva/SAM – No heat in conservation lab, no plan for repair.
 - Geneva/SAAM – Sub-basement is now being relegated to storage of items with low conservation needs. Lots of movement of art out of the space and shifting of other items to the basement. Also experiencing an uptick in moth activity
 - Libby/MiPops – Recent equipment failure, caused smoking/fire smell, no serious damage, but item (Dictaphone) is now out for repair
 - Side Discussion – Second supply cache location – relocation of Frye JoBox currently inside MoF container. Would need grant funding to purchase larger storage container

- Micah/DENSHO – Scanner failures caused emergency trip to Portland for repair, down two pieces of equipment
- Next meetings:
 - DATE CHANGE: August 8th – National Nordic Museum
 - DATE CHANGE: September 26th– Burke (*Tentative*)
- Adjourn for tour