

SEATTLE HERITAGE EMERGENCY RESPONSE NETWORK (SHERN)

Date: October 14, 2022 9:30am-11:30am

Location: Virtual Meeting (Zoom) <https://washington.zoom.us/j/95582924722>

Present via Zoom:

Siri Linz (Burke Museum), Sarah Frederick (Museum of Flight), Julie Irick (City of Seattle), Loretta Greene (Providence Archives), Laura Phillips (Burke), Stephen Seely (King County Law Library), Zulma Brennan (Bellevue Arts Museum), Kathryn Leonard (UW Libraries), Gary Menges (WESTPAS/UW Libraries Retired), Peter Schmid (Providence Archives), Danielle Coyle (King County Archives), Nives Mestrovic (Frye), Clara Berg (MOHAI), Stephanie Lamson (UW Libraries), Sean Lanksbury (SPL), Erik Bauer (Diocese of Olympia + St. Mark's Cathedral), Madeline Craig (Henry), Camille Davidson (Archdiocese of Seattle)

- 1. Approve August 2022 minutes**
 - a. Approved with no changes
- 2. Member introductions for new members**
- 3. Secretary's report**
 - a. No report
- 4. Treasurer's report**
 - a. Current balances:
 - i. Checking \$3912.20
 - ii. Savings \$25.00
 - iii. New/Updated members: Klondike (need new contact), new contacts for Diocese of Olympia (Erik Bauer, Archivist & Records Manager) and Seattle Public Library (Sean Lanksbury, Special Collections Services Manager), BAM (Zulma Brennan, Museum Registrar)
 - iv. Dues update – only a handful of organizations are still outstanding
 - b. Tax Forms/Nonprofit Status
 - i. All forms have been submitted
- 5. Supply subcommittee**
 - a. Cache was inventoried on 10/4/2022, and a few things need to be replaced including a tarp and missing sump pump (both were noticed as missing in prior inventories). The contents list is updated and ready to add to the website. This will be completed in the coming week. A supply cache survey will be sent to SHERN members soon.
- 6. Supply cache 2nd location**
 - a. The Burke is willing to host the second supply cache. It will be stored in the outdoor dumpster area, and bolted to the ground. The two JoBoxes may be replaced with a larger, more permanent container. The Burke is looking into options now. Options for purchasing new container discussed. Supply cache survey results will help to determine the final choice.

7. WMA Update

- a. The presentation at the Western Museum Association conference was successful. There were about 50 people in attendance, and we have already been approached by some other groups to present the content again at other outreach events.
- b. Presentation will be added to Dropbox so others can use as needed.

8. Membership outside Greater Seattle Area?

- a. In recent months, SHERN has been approached about membership by organizations that fall outside of the Seattle service area. Discussion followed on how these types of requests should be handled moving forward.
 - i. One of the original goals of SHERN was for other regional response groups to form
 - ii. SHERN cache locations cannot serve large areas outside of the Seattle metro area
 - iii. Part of the Memo. of Understanding is that the response area needs to remain realistic for members.
- b. Most recently approached by Eastside Heritage Center (located in Bellevue, with three collections storage areas in Bellevue and Totem Lake) and ArtsWA (state wide public art agency) with art pieces throughout the state, some at SHERN sites.
 - i. Decided EHC can become member, due to precedent set by BAM, but realistic expectations for response/cache access need to be communicated.
 - ii. ArtsWA to be invited to an upcoming meeting as a guest to learn more about SHERN and ways outside of membership where they can be involved, similar to how OEM participates.

9. Outreach/Website subcommittee

- a. No updates since August meeting. Discussion on SHERN tabling at upcoming conferences (WaMA, SAS) in 2023.

10. Update on Pierce Co. and Spokane networks

- a. The Pierce County Group will be holding their next meeting at the Tacoma Historical Society in November. They currently have seven member organizations, but are focusing on recruitment now.
- b. The Spokane group has been in contact with Pierce County, but have not finalized a network yet.

11. Tabletop Exercise

- a. Meeting attendees participated in a virtual tabletop activity designed around the newly released WA-DNR tsunami maps. A few takeaways from the exercise:
 - i. SHERN's PrEP plan needs to be updated. A call to members will be sent in the following week, with the updated plan to be updated on the website by the end of the month.
 - 1. Annual reminder to update will be sent to members, around the same time as due renewals.

- ii. Other regional response groups and their contact info should be added to the plan.
- iii. Schedule a time at an upcoming meeting with Sophie Lopez (OEM) and discuss downtown core response options in a worst case scenario.
- iv. Discussion of current phone tree and cascading contact options

12. Webinar reports / other learning opportunities

- a. No updates

13. Updates from members

- a. Feedback from the Western Association of Art Conservation conference, the British Columbia (BCHERN) response network gave a great session, and Stephanie will reach out to see if they would like to share with us or if there are any training opportunities.

14. Next meetings:

- a. Discussion on frequency of SHERN meetings, virtual vs. in person and other logistics. General consensus was in favor of 2-3 in person meeting per year, with the rest remaining virtual.
- b. OEM to be approached about hosting an upcoming meeting, possibly December. Idea for member orgs to share out floorplans / slide decks related to disaster response at their organizations as an alternative to hosting an in person meeting.
- c. December 2nd : TBD
- d. February 3rd (Zoom)

15. Meeting Adjourned