

SEATTLE HERITAGE EMERGENCY RESPONSE NETWORK (SHERN)

Date: 08-05-2022, 9:30-11:00AM

Location: Zoom

Present via Zoom: Nicole Davis (Museum of Flight), Sarah Frederick (Museum of Flight), Siri Linz (Burke), Gary Menges (Westpas/UW Libraries Retired), Laura Phillips (Burke), Kaia Wahmanholm (National Nordic Museum), Camille Davidson (Archdiocese of Seattle), Andrew Walsh (Bellevue Arts Museum), Cory Gooch (Frye), Geneva Griswold (Seattle Art Museum), Julie Irwick (City of Seattle), Danielle Coyle (King County Archives), Stephen Seely (King County Archives), Loretta Greene (Providence Archives), Kathryn Leonard (UW Libraries), Peter Schmid (Providence Archives), Nives Mestrovic (Frye), Jennifer Winkler (City of Seattle)

Guests: Sophia Lopez, Outreach Manager, Office of Emergency Management & Lucas Calderón, Security and Operations Manager, Burke Museum

APPROVAL OF MINUTES:

The 06-02-2022 minutes were approved with one minor correction.

Secretary's report

No update

Treasurer's report

- Current balances:
 - Checking \$3,912.20
 - Savings \$25

The Klondike Gold Rush museum is a new member and needs to be added to the email list. There is a new contact for the Diocese of Olympia, Erik Bauer.

Supply subcommittee

The subcommittee will survey SHERN on the needs of the group, and previous survey results will be reviewed. Their next meeting will be on September 16th.

Office of Emergency Management

Sophia Lopez, Outreach Manager for the Seattle OEM office introduced herself to SHERN. Discussion followed on how to best engage with SHERN moving forward. Ideas included a visit/tour of the OEM offices for SHERN members, re-visiting the map overlay pertaining to cultural resources and the collections, general preparedness assessments (as time allows), offering brief trainings or resource shares at SHERN meetings, and new trainings to be offered around the recently updated tsunami maps.

Welcome Sophia!

Update and discussion Frye Art Museum supply cache incident

The second JoBox stored at the Frye was subject to an attempted theft in June. The container was empty at the time. Its contents had been relocated to the Museum of Flight container after the theft of the first JoBox. The second, emptied, JoBox was being stored in a parking garage and was abandoned after the thieves realized it was empty. The JoBox can no longer be stored at the Frye and needs a new home/storage solution.

Lucas Calderón, Security and Facilities Manager at the Burke expressed interest in the JoBoxes potentially moving to their location. Discussion followed on storage best practices, stocking responsibility and SHERN access afterhours. The Burke will look into the logistics of storing the JoBoxes at their site.

Management of Dropbox and SHERN Archives

SHERN's Dropbox account is currently at its storage capacity. Peter has been working on cleaning up files. The free account allows for 2 GB of storage and we have 750 MB left. Large image files are taking up the most space. Should these be retained in Dropbox or stored somewhere else, like a flash drive?

The next tier of storage is \$20 a month, and comes with a terabyte of storage. Discussion followed on what materials need to have a hardcopy in addition to the digital copy, and on some updates to be made to the retention policy, mainly regarding the Alliance for Response materials. Currently all of the physical files are stored by the current secretary at their institution. Current physical files include all of the SHERN archives, along with active files, like meeting minutes and membership records. SHERN's current files make up one very full Hollinger box. Seattle Municipal Archives may be able to take over storage of SHERN's archive, but need to confirm they have the space.

Outreach/Website subcommittee

The Outreach subcommittee will begin reviewing the existing resources on the SHERN website and work on updating and expanding those. They will be broken in to national resources and local/immediate response resources. Some other minor updates to the website will be made, mainly removed redundant information and inactive links.

The membership list on the website will also be reviewed and updated as needed. Lapsed or inactive members will be contacted to try and reengage.

A list of member organizations who attended the Seattle Heritage Responders training will be added to the website as a resource.

Due to vacations and other conflicts, the committee will regroup in September to check-in on progress and talk next steps.

Julie mentioned she has a slide deck that was put together for a presentation and will share it with the members presenting at WMA in October.

The Outreach committee will work with the FAIC to update all SHERN links and contact info.

Pierce County Network Update

No update. The group will be meeting next week

Webinar reports / other learning opportunities

Connection to Collections has an upcoming webinar on hurricane and wild fire preparedness

Updates from members

The Henry is having a clothing moth issue and is working on locating freezer space. They may need assistance with their rolled textiles, and will reach out if needed.

Andrew Walsh is leaving his position at the Bellevue Arts Museum at the end of the month. BAM's Operations Manager will be taking his place, and the new Registrar will come on board when hired. Andrew will be taking the Executive Director position at the Eastside Heritage Center in Bellevue. Congratulations Andrew!

The National Heritage Responders have been activated for the Kentucky and Missouri floods.

Next meetings:

- October 14th (date shift to accommodate those attending WMA in Portland, location: Potentially at the National Nordic Museum)
- o December 2nd (Virtual?)

Meeting Adjourned