

## SEATTLE HERITAGE EMERGENCY RESPONSE NETWORK (SHERN)

Date: 06-02-2022, 9:30-11:00AM

Location: Zoom

**Present via Zoom:** Nicole Davis (Museum of Flight), Sarah Frederick (Museum of Flight), Siri Linz (Burke), Gary Menges (Westpas/UW Libraries Retired), Laura Phillips (Burke), Kaia Wahmanholm (National Nordic Museum), Clara Berg (MOHAI), Camille Davidson (Archdiocese of Seattle), Andrew Walsh (Bellevue Arts Museum), Cory Gooch (Frye), Geneva Griswold (Seattle Art Museum), Julie Irwick (City of Seattle), Danielle Coyle (King County Archives), Stephanie Lamson (UW Libraries), Stephen Seely (King County Archives)

### **APPROVAL OF MINUTES:**

The 04-01-2022 minutes were approved with two spelling changes.

### **Secretary's report**

Some members have reported problems with SHERN email list. Test email will be sent after meeting to all members.

### **Treasurer's report**

- Current balances:
  - Checking \$3,962.20
  - Savings \$25

Organizations have submitted dues payments or dues forms at the time of the meeting; The Henry, Museum of Flight, SAM, MOHAI, Providence Archives, UW Libraries, Wing Luke, The Frye and Bellevue Arts Museum. Reminder email will be sent after meeting, along with test email. City of Lake Forest Park no longer has an active representative. Kaia will reach out to see if they have any available staff.

King County Archives are the newest members, Danielle Coyle and Hannah Soukup will be the representatives.

### **Supply subcommittee**

No update. Will reconvene soon. Nicole Davis will join committee.

### **Office of Emergency Management Meeting**

In mid-April Sarah met with Sophia Lopez, the new Community Engagement Specialist for the City of Seattle Office of Emergency Management. She formerly worked with the King County OEM and has an extensive background in disaster response. Sophia is interested in reengaging with SHERN, offering updates and trainings to the group. She was not familiar with the Cultural Overlap map project, but was going to look into it.

Once things are more back to normal, an in person meeting at the OEM office might be a good option to explore.

### **SHERN Member Survey Results**

11 responses were received, but may have been impacted by possible email list issue. Survey will be resent to group. The top issues identified in the survey were outreach, visibility and supply cache additions.

90% of respondents were interested in hands on workshops, once a year

81% of respondents were interested in tabletop scenarios, once a year or more

Siri and Stephanie will work on organizing a tabletop training for the August meeting. Template could be used by member at home organizations

45% of respondents were interested in webinars or online trainings

87% of respondents were interested in SHERN representation at conferences; Western Museum Association, Washington Museum Association, The Northwest Archivists

Comments included:

- Opening up SHERN trainings to other staff at member institutions

- Strengthen ties to OEM

- Work with other response networks

- Re-engage inactive members

- Assess and update supply cache contents

Discussion followed on what outreach for SHERN might look like going forward. An outreach subcommittee will be formed to work on this, as well as assessing the website. Geneva, Sarah, Gary, Cory and Laura (as time allows) will meet soon to get started.

Review of existing subcommittees; Supply, Nominating, Grant Projects

### **SHERN workshops for smaller institutions**

Discussion on ways SHERN can support smaller organizations who may not have the capacity to put together a disaster plan before joining.

Some ideas suggested:

- Drop in “office hours”
- Update and promote resources section of website
  - Sharing other response groups resource pages
  - This task will be assigned to the new Outreach Subcommittee
- Identify funding sources to support more workshop opportunities
- Relaxing SHERN membership requirements; Instead of requiring disaster plan to join, allow orgs to join if they can commit to completing a disaster plan within a certain timeframe (1 year, 6 months, etc.). It was pointed out this would require a change to the by-laws. Instead allow orgs to attend meetings as guests until plan is finished.
- Pair up orgs with a SHERN mentor to help with plan writing
- Tara Puyat might be a good resource to reach out to for ideas

### **Frye Art Museum supply cache incident**

In mid-April one of the two Job Boxes stored outside the Frye was stolen. The incident was caught on camera, but there will likely be no follow up from the police. Incident seemed to be premeditated. The contents of the other Job Box have been removed and relocated to the container at the Museum of Flight. Cory shared a summary of the items stolen which were valued at \$965, and the list will be sent to the Supply Subcommittee so items can be replenished. Discussion on how this could have been prevented and if the remaining box should be refilled or removed. No decisions made at this time.

### **WMA presence**

The Western Museums Association conference will be held in Portland in October. Staff from the Museum of Flight, the Burke and the Quinault Tribe will be presenting a session on disaster response.

MoF staff will talk about their recent water event, Burke staff will present on SHERN and tribal staff will present on their disaster planning process.

Cory is a WMA board member, will be the session liaison, and reports there will be a total of 40 conference sessions, with three related to disaster planning. Tara Puyat from NDECC will also be presenting a session on writing a disaster plan.

#### **SHERN October date**

It was proposed that the SHERN October meeting be rescheduled for those attending WMA. The October meeting will be on the 14<sup>th</sup>, so that those attending can report back.

#### **Webinar reports / other learning opportunities**

No new reports

#### **Updates from members**

Geneva is involved in the planning for the Western Institute of Art Conservators conference which will be held at UW in October the week after WMA. She asked if those presenting at WMA would be interested in presenting again at this conference.

Stephanie reported that there was a small flood in the UW Music Building and Library caused by a clogged storm drain. It happened while staff were onsite, so they were able to promptly respond. About 60 volumes or 220 items were impacted.

General discussion followed on concerns about moths in collections storage and floor sealants for seepage issues.

#### **Next meetings:**

August 5th: Virtual w/ potential tabletop activity

October 14<sup>th</sup>: TBD depending on Covid rates

#### **Meeting Adjourned**