

Seattle Heritage Emergency Response Network

SHERN

Date: October 4, 2019

Time: 9:30-11:30

Location: UW Libraries, Suzzallo West, 5th Floor Conference Room

Present: Jennifer Martin (City of Lake Forest Park), Stephanie Lamson (University of Washington), Emily Cabaniss (Seattle Opera), Gary Menges (UW Libraries – Retired), Jill Goldstein (King County Archives), Peter Schmid (Providence Archives), Geneva Griswold (Seattle Art Museum), Ann Poulson (Henry Art Gallery), Camille Davidson (Archdiocese of Seattle), Kayla Trail (Frye Art Museum), Kate Leonard (UW Libraries), Sarah Frederick (Museum of Flight), Anne Frantilla (Seattle Municipal Archives), Melanie Cole (Seattle OEM)

Member Introductions: All present introduced themselves. Stephanie reported that Jennifer and Diane sent their regrets.

BUSINESS MEETING

Approval of Minutes: Minutes of the August 2, 2019 meeting were approved.

Treasurer's Report: Stephanie provided Treasurer report in Diane Wells' absence:

Savings \$25.00

Checking \$1876.98

Some membership dues are still outstanding. Members are reminded to pay by the end of October.

Next Meetings:

December 6, 2019 Museum of Flight

SHERN members will be able to tour the container and the facility.

Next meetings: February 7, 2020 and April 3, 2020. Volunteers are needed to host.

Stephanie will check with NARA

Updates:

SHERN PreP plan updated. Copies were handed out. Stephanie will upload to website.

Please verify your information and email salamson@uw.edu if there are updates or changes. There are some questions regarding current contact information for fiscal sponsor, conservators, and those who have not renewed their dues.

Meeting minutes have all been uploaded to the SHERN site and membership list has also been updated. More updates will continue post-meeting.

SHERN Board

Proposed nominations were announced.

The Current Board of Directors served as the nominating committee (no one volunteered).

The Board is pleased to announce that the following have been nominated for the Board for 2020-2021:

- Peter Schmid, Providence Archives
- Geneva Griswold, Seattle Art Museum
- Jennifer Martin, City of Lake Forest Park

No other nominations were received from the group.

Per the By-Laws the election will take place by in-person voting at the December meeting. Stephanie thanked all for being willing to serve on behalf of the Board.

Respirator Fit Testing

Stephanie tried to contact Rick Gleason of UW School of Public Health but received no response. She reached out to UW Environmental Health and Safety (EH&S) to ask about Fit Testing but after following up, they responded they would not be able to provide Fit testing to SHERN.

Stephanie reviewed EH&S Process: self-medical evaluation required, Fit-Test determines air leakage and best mask for face shape.

[https://www.conservation-wiki.com/wiki/Health %26 Safety: A Conservator%27s Guide to Respiratory Protection](https://www.conservation-wiki.com/wiki/Health_%26_Safety:_A_Conservator%27s_Guide_to_Respiratory_Protection)

Masks used: NIOSH N95 or P100 (without cartridges); large variety of masks available.

Stephanie suggested using American Industrial Hygiene Association Chapter for a vendor unless others have recommendations. The costs is estimated to be \$400 for a site visit + \$30 for medical clearance + \$40 for fit test per person. Next steps will be to reach out to health and safety professionals. Seattle Opera will explore working with OSHA. Jennifer will continue her research.

NOAA Sea Level Rise Viewer + Tsunami

Stephanie played the tsunami simulation video on the DNR website.

Climate change & sea level rise: <https://coast.noaa.gov/slr/>

WA DNR Tsunami simulations:

<https://www.dnr.wa.gov/news/new-videos-show-tsunami-impacts-washington>

Seattle Emergency Management on Tsunamis & Seiches:

<https://www.seattle.gov/emergency-management/hazards/tsunamis-and-seiches>

<https://www.seattle.gov/Documents/Departments/Emergency/PlansOEM/SHIVA/SHIVAv7.0-Tsunami.pdf>

Seiches were highlighted as potential dangers. An evaluation of all heritage institutions in the context of tsunamis, earthquakes and landslides was identified as useful information that Melanie Cole of EOC could possibly help pull together.

SHERN Initial response/incident forms

Several suggestions were made for the Initial Collections Damage Assessment Form.

Other suggestions:

*SHERN organizations could keep this form in a laminated format in their disaster supply kit along with sharpies and it could be reused from disaster to disaster

*Adding a section to either of these documenting emergency services/other disaster info that is pertinent to the collection salvage work could be beneficial if not always necessary.

Member Updates

Peter Schmid visited his institution's local fire station and asked to be included in the next building inspection. The visit increased awareness about the Archives.

Peter also pointed out that November 17 will be the five-year anniversary of SHERN's incorporation. Gary Menges pointed out it will be the tenth anniversary of the Mutual Aid Agreement.

Next meetings:

- 12/6 Museum of Flight
- 2/7 Providence Archives

Business meeting was adjourned and members participated in the tabletop scenario.

Tabletop Scenario

Stephanie distributed a disaster scenario and SHERN members asked questions using the Initial Collections Damage Assessment Form. All agreed the scenario was useful to think through emergency situations and identify gaps. Stephanie will distribute another sample scenario.