

**Seattle Heritage Emergency Response Network
SHERN**

Date: October 6, 2017

Time: 9:30-11:30

Location: Office of Emergency Management, Seattle

Present: Cory Gooch, Diane Wells, Peter Schmid, Loretta Greene, Joshua Zimmerman, Kate Leonard, Julie Creahan, Kayla Trail, Gary Menges, Clara Berg, Nicole Davis, Carol Shenk, Melanie Cole.

Agenda

- Acceptance of minutes from August 4, 2017 meeting
- Members introductions
- Treasurer's Report
- Containers/Equipment/Supplies updates
- Website updates
- Recap of recent & upcoming regional workshops
- SHERN Subcommittees required or suggested:
 - **Nominating Committee:** Need three people, to be determined at this meeting, per our By-Laws.
 - **Supplies** (Already formed: Diane, Stephanie, Julie, Jennifer Winkler) Identify needed supplies & equipment; coordinate their purchase and placement into containers
 - **Workshops:** Coordinate dates, venues and instructors. Possible venues identified at 8/4 meeting were Museum of Flight classroom or UW? Possible subject: Objects, instructor/s: Geneva Griswold, Corinne Landrieu (but should we pay them?)
 - **Grants:** Identify possible grants to apply for, write grant proposal and shepherd the application process
 - **New Network Outreach:** Identify organizations who may wish to form networks (or possibly join SHERN if appropriate); organize a "mixer" or SHERN meeting to invite them to, share core documents to aid them in forming a network. Possible institutions suggested so far:
 - Bellevue Art Museum – Contact: Andrew Walsh, Registrar (does not have a collection but if an eastside network is formed perhaps they will allow BAM)
 - Renton History Museum – Contact: Sarah (may be more appropriate for an eastside network)
 - Seattle Opera – Contact: Emily Cabaniss Music Assistant/Company Library (was sent SHERN info)
 - Seattle University, Lemieux Library – Contact: Mary Linden Sepulveda (was sent letter of invitation June 1, 2017)
- **Upcoming elections for new Board: Process & timeline**
- **Upcoming meetings:**

December 1: Catholic Archdiocese of Seattle: Election of new Board members

Meeting dates for 2018:

February 2 – Diocese of Olympia [decided after meeting]

April 6

June 1

August 3

October 5

December 7

Suggested meeting venues and topics/speakers:

- **New business**

10:30-11:30am

Presentation by Melanie Cole, Outreach & Training Specialist, on continuity planning for disasters, for cultural institutions

Tour of Main Ops room of Emergency Operations Command Center

Minutes approved: Moved by Diane Wells; seconded by Julie Creahan; approved unanimously.

Gary reported that the next WESTPAS workshop on protecting cultural collections at the Odegaard Library on 11/16 will be the last local WESTPAS event, because the WESTPAS leaders are retiring. He hopes that smaller organizations that have not yet developed a disaster plan might attend. They have advertised with AKCHO. WESTPAS will be giving a workshop in Santa Fe, and Las Cruces, NM, on testing your disaster plan.

There was discussion about expanding SHERN to performing arts organizations. The Seattle Symphony, the Seattle Opera, and the Paramount all have collections.

Prior to reporting on the FAIC (Foundation of the American Institute for Conservation) webinar she attended, Cory gave background on their NEH grant application to develop training programs in both Miami and Seattle (Miami's training will be this year, and Seattle next year). Gary gave background on Alliance For Response and the Collections Emergency Response Training (CERT) program now known as National Heritage Responders.

Cory presented on the myriad networks that were included in the webinar, which was specifically about the new Performing Arts Readiness Project. Cory suggested that we table for another meeting the idea of applying for a grant of \$7,500 available to existing networks to support integration of performing arts organizations. These funds would be intended to be used for consultants or speakers (including travel), meeting expenses, and training. She mentioned that she and Peter have been in touch with the Seattle Opera librarian who is very interested in disaster preparedness. Gary noted that any significant change to SHERN's goals and functions as an organization might mean changes to the Mutual Aid Agreement and require re-signing by member institutions.

SHERN Subcommittees

Cory stressed the importance of formation of subcommittees in moving SHERN forward to achieve more of our goals in the next year, now that we have supply containers.

Nominating committee

The committee will only encourage candidacy for the 2018-2019 Board but does not need to select roles for the individuals. The following volunteered to be on the committee:

- Loretta Greene
- Carol Schenk
- Cory Gooch

Cory emailed conservator Corine Landrieu to see if she has any interest in providing an objects salvage workshop. Clara mentioned Iliana Lopez, who has worked on object recovery in Mexico City, as someone she could also contact for a possible workshop.

Upcoming meetings:

December 1: Catholic Archdiocese of Seattle. Cory offered parking at the Frye's free visitor lot for the meeting since it's just down the street.

February 2: Diocese of Olympia [decided after meeting]

April 6: University of Washington

Loretta offered Providence Archives as a meeting venue. She will look at her calendar.

Future meeting topics may include:

- Encouraging new networks via "mixer" meeting as previously discussed
- Sharing/comparing member disaster plans
- Inclusion of performing arts groups
- Fundraising/grant possibilities

Following the business meeting, we had a tour and presentation on the OEM by Melanie Cole, with remarks from Barb Graff, Director of Emergency Management

Respectfully submitted,

Peter Schmid, Secretary

N.B.: Thanks to Carol Shenk for taking minutes on first part of business meeting.